

# Mid-Valley Water Ski Club

## Constitution

### ARTICLE I – Purpose and Name

- Section 1. The name of the club shall be “Mid-Valley Water Ski Club”.
- Section 2. The purpose of the Mid-Valley Water Ski Club is to promote the sport of water skiing through group participation, sponsoring tournaments, and associated recreational activities for the mutual benefit of the members; to develop water skiing among non-skiers in the community; and to work for greater safety in water skiing. It is established as a non-profit organization and maintains a non-discrimination policy.
- Section 3. The Mid-Valley Water Ski Club Shall maintain an affiliation with USA Water Ski.

### Article II – Membership

- Section 1. Membership in the Mid-Valley Water Ski Club Shall be open to all individuals interested in water skiing regardless of age, sex, race, or physical ability.
- Section 2. Application for membership in the club shall be made in the manner prescribed by the Membership Committee (the Board of Directors). The membership application, in its approved form, shall contain an agreement to abide by the by-laws of the club. An application for membership shall first be referred to the Membership Committee for consideration. If they approve, such application shall then be submitted to the membership at the next regular meeting and shall be voted for approval. A favorable vote of two-thirds of active members present at regularly scheduled meeting shall be required to elect an applicant to membership. If the application is approved, the applicant shall become a member of the club upon payment of the required dues. The unsuccessful applicant may reapply in one year.
- Section 3. A member may resign from the club at any time upon notice in writing addressed to any Board member.
- Section 4. Membership in the club may be terminated for non-payment of dues by the action of the Board of Directors. Termination of the membership of any member shall not release the said member from the obligation to pay all dues owed to the end of the period of membership. Membership may also be terminated for any valid reason by a majority vote of all the members present at any regular or special meeting. This would be done by secret ballot.
- Section 5. It will be a requirement of each active skiing Mid-Valley Water Ski Club member to also be a member of USA Water Ski and maintain affiliation for participation in all sanctioned events.
- Section 6. Any new applicant is to be on probation period for a year, during which time the applicant must attend a minimum of 6 club meetings and/or half of the events

scheduled; i.e., Polar Bear Day, Tournaments, Clinics & Work Parties. Failure to abide by these guidelines could result in non-renewal of membership.

- Section 7. All members and guests will abide by club by-laws, particularly issues dealing with safety and club participation.
- Section 8. All members with boats must submit proof of annual insurance to the secretary.
- Section 9. One single member equals one vote; the family includes the head of household, spouse and dependent children up to age 23 for voting requirements. Each family member who is 18 years or older may vote.
- Section 10. Voting privileges are available for all members in good standing. Ballots will be sent to all members within one week of the October nominations. The ballots return dates will be clearly marked and shall be returned in hand to the club secretary one day prior to (absentee) or brought to the annual club banquet. Ballots received after the deadline will be disqualified. The ballots will be held unopened and the final results will be announced at the November banquet.
- Section 11. Nominees will direct published campaign efforts to all club members. Campaign material may be sent direct (at nominee's expense) or distributed with the November newsletter.

### **ARTICLE III – Board of Directors**

- Section 1. The management of the club shall be vested in a Board of Directors. The Board of Directors shall consist of the President, Vice President, Secretary, Treasurer, and Director of Promotions.
- Section 2. All members of the Board of Directors shall hold office for one year or until their successors are duly elected and qualified. Three members of the Board of Directors shall constitute a quorum at any meeting of the Board of Directors.
- Section 3. Special meeting of the Board of Directors may be called by the President, notice of which shall be given in sufficient time to permit members to be present and take into consideration the availability of transportation and other contributing factors.

### **ARTICLE IV – Officers**

- Section 1. The elective officers (Board of Directors) of the club shall be: President, Vice President, Secretary, Treasurer, and Director of Promotions.
- Section 2. The officers shall be nominated by the members annually in October. Officers shall be elected by the club members by secret ballot, unless there is only one nominee for office, annually in November. Officers shall hold office for the term of one year or until their successors have been elected and qualified. If a person who is nominated objects, he/she has the right of refusal. The Board can appoint a temporary replacement, which can be any Mid-Valley member, including a Board member, upon emergency or interim basis. The successor so chosen shall serve as needed until the elected officer can resume their position.
- Section 3. The President shall preside at all club meetings, appoint all committees, and assume the Responsibilities assigned to him/her by these by-laws and by the Board of Directors. Special Committees (such as Tournament Committee, Equipment Committee, Safety Committee, Publicity Committee, etc.) may be

appointed respectively by the President. In each case the duties of the respective committees shall be clearly stated. Each committee shall be required to report on its activities.

Section 4. The Vice President will be in charge of managing all club property and will submit a written inventory twice annually. Also, during the absence or temporary unavailability of the President, the Vice President shall perform the duties of the President.

Section 5. The Treasurer shall keep all records and accounts of the club and have charge of its funds. A monthly Treasurer's report shall be submitted for each monthly meeting. He/she shall keep all funds in a bank account approved by the Board of Directors. He/she shall disburse the funds of the club under the direction of the Board. All checks written on the club account shall be signed by two officers. Pre-approval by three members of the Board is necessary for any expenditures, outside of regularly monthly expenses, i.e. phones, stamps, etc., of over \$25.00 in a one-month period.

No reimbursements will be made without a valid receipt. All proceeds, receipts, monies and club funds at any event or fund-raiser will be collected by the Treasurer/designee, at the end of the day, for proper deposit. Monies will be counted in the presence of 2 club members, one of which is a Board member. No direct reimbursements will come from the cash drawer at any event or fund-raiser, unless deemed necessary by the Board member. On-the-scene "authorized" reimbursements may be made by the Treasurer upon presentation of a valid receipt.

Section 6. The Secretary shall be responsible for the minutes of all meetings of general membership and the Board as well as the rosters, attendance, mailings, correspondence and membership provisions.

Section 7. Public Relations officer shall assume the duties of all publicity provisions and marketing efforts.

Section 8. An elected officer, who misses three consecutive meetings is subject to removal from office, unless the officer has a qualified excuse, which excuse is to be qualified by the Board of Directors. A Board meeting may be substituted for a monthly meeting.

## **ARTICLE V – Fiscal Year**

Section 1. The fiscal year of the club shall commence on January 1<sup>st</sup> and end December 31<sup>st</sup>.

## **ARTICLE VI – Dues**

Section 1. Annual membership fees are \$165.00 for a family and \$135.00 for single. They are due on December 1<sup>st</sup> each year. Credits earned from the Work Down Option will only be applied towards membership dues when received by December 31<sup>st</sup>. Active skiing members must be current members of USA Water Ski and submit a copy of their USAWS card to the Secretary.

## **ARTICLE VII – Meetings**

- Section 1. Regular meetings of the club shall be held each month on a day designated by the club members. (The second Tuesday of each month.)
- Section 2. Any member on probation who misses three meetings consecutively is subject to review by the Membership Committee.
- Section 3. Written notices of the place, day and hour of all the regular meetings of the members may be prepared and distributed to the membership by the Secretary.
- Section 4. Special meetings of the club may be called by the President or by any two-thirds majority of members upon giving three days verbal or written notice, which shall state; place day, hour, and purpose of the meeting.
- Section 5. Any action taken at a regular or special meeting shall require a two-thirds majority vote of those present.

## **ARTICLE VIII – Scholarships**

- Section 1. Applicant must be an active Mid-Valley member; applicant must have participated in at least two work down option qualified events; applicant must maintain at least a 2.0 G.P.A.; scholarship eligibility shall be for a maximum of four years.
- Section 2. Qualified applications must be submitted in writing, within a specified time period, for the Board review and club approval.
- Section 3. Amounts are to be determined at the club's discretion, based on scholarship funds available.
- Section 4. Limits:
  - (a) \$500.00 per person allocated annually. In the event that more than one qualified member applies for the scholarship, the amount in the fund shall be divided equally between the applicants, not to exceed \$500 per applicant.
  - (b) \$500.00 is annual limit but unused funds will be attached to the following year's budget. Money shall be deposited annually in the fund by January 2<sup>nd</sup>.
- Section 5. Club shall designate one fund raising effort exclusively for the scholarship fund.

## **ARTICLE IX - National Fund**

- Section 1. A perpetual Nationals Fund shall be established in the amount of \$500, with a maximum scholarship amount not to exceed \$250 per qualified applicant.
- Section 2. Applicant must be an active Mid-Valley member; applicant must have participated in at least two work down option qualified events.
- Section 3. In the event that more than two qualified members apply for the scholarship the amount in the fund shall be divided equally between the applicants, not to exceed \$250 per applicant.
- Section 4. The money shall be returned to the club in the event the scholarship recipient is unable to attend the Nationals competition for any reason.
- Section 5. The money shall be deposited annually in the fund by January 2<sup>nd</sup>.

## **ARTICLE X – Club Property and Facilities**

- Section 1. All facilities/club property changes and/or alterations must be approved by the general membership, except when urgent safety conditions arise.
- Section 2. The Vice President shall maintain inventory of all club property and facilities.

## **ARTICLE XI. - Regionals Fund for Boys and Girls I, II, and III**

- Section 1. Applicant must be an active Mid-Valley member; applicant must have participated in at least two work down option qualified events; applicant must maintain at least a 2.0 G.P.A.
- Section 2. Qualified applications must be submitted in writing for club approval prior to the competition.
- Section 3. Scholarship amount shall be the current entry fee for USA Water Ski Western Regionals.
- Section 4. The money shall be returned to the club in the event the recipient is unable to attend the Regionals competition for any reason.

## **ARTICLE XII – Amendments**

- Section 1. These by-laws may be amended at any regular or special club meeting by a two-thirds majority vote of the members present at such meeting, providing a notice of such proposed amendments shall have been made available to each member with notice of the meeting at which the amendment or amendments are to be considered.